

## **COVID-19 Operational Guidelines**

Skylark Sports is actively following the directions of the Department of Health and Human Services (alongside our governing bodies of Gymnastics Victoria and Gymnastics Australia) with regards to operational guidelines during the COVID-19 pandemic. As an indoor sporting venue, we are subject to rules, regulations and limitations in how we operate. We all have a personal responsibility to stop the spread of illness and together we can play our part to keep the community safe. Guidelines are constantly changing and will be communicated to all members as required.

In the event of a lockdown or forced closure, credits will be applied for any classes cancelled that have already been paid for and billing will be paused. Your place is held in the class until we can reopen, at which time billing will recommence. If you decide to end your enrolment, please email us so we can refund any tuition held in credit.

### **Current advice – 25<sup>th</sup> October 2021**

Skylark Sports is closed until Victoria reaches the 80% of 16+ double vaccinated threshold. It has been announced that this will take effect from Friday 29<sup>th</sup> October at 6pm.

When we resume indoor classes, the following operational guidelines will be in place until we reach the 90% of 12+ double vaccinated threshold, expected around the 24<sup>th</sup> of November. Skylark Sports must adhere to the guidelines set out by the Victorian Government. We appreciate families understanding and supporting us to operate safely within the guidelines.

### **Member responsibilities**

- Do not attend if unwell or if advised to isolate by the authorities
- All people aged 16+ will need to be fully vaccinated to enter our facilities, and vaccination status must be sighted by a Skylark staff member
- You must adhere to the density requirements displayed in the viewing area. Viewing will be very limited. Please assume that you won't be able to enter the facility unless your child requires additional support
- If you enter our facility you will be required to check in using the Services Victoria QR code (or manually if required) and show your vaccination status to a Skylark staff member
- Any person 12+ will be required to wear a mask to enter the facility unless a medical exemption applies. Masks are encouraged for all participants
- Hands should be sanitised upon entry and exit, as well as periodically during class

### **Staff responsibilities**

- Staff must not attend if unwell or if advised to isolate by the authorities
- All staff will need to be fully vaccinated to enter our facilities, and vaccination status must be sighted
- Density limits are being adhered to. Staff must follow the signed density limits in staff rooms and other communal areas
- Staff are required to check in using the Services Victoria QR code (or manually if required)
- Masks are required unless a medical exemption applies. Masks can be removed during instruction if required to allow for clear communication

- Additional cleaning is being carried out on a regular basis. All staff must follow the cleaning protocols and directions
- Hands should be sanitised upon entry and exit, as well as between each class, and periodically during class

## **Club responsibilities**

- Ensure that all COVID-Safe rules and safety measures are adhered to, including, but not limited to:
  - o Maintaining density limits
  - o Evidence of vaccination status is sighted for anyone 16+ entering the facilities
  - o Maintain accurate records of who is onsite using class rolls and QR check ins
  - o Maintain exceptional cleaning protocols and availability of hand sanitiser
  - o Be aware of, understand, implement and communicate updated requirements

## **Notifying of an exposure**

If you have tested positive and you have attended Skylark Sports during your infectious period, please notify Skylark Sports by email or phone urgently. Your confidentiality is assured.

If Skylark Sports is notified of a positive case attending our facility, we will proactively follow all advice given to us by the following organisations:

- The Department of Health and Human Services
- Worksafe
- Gymnastics Victoria

This may include:

- Notifying staff and members of an exposure (text message notification and email will be the primary methods of communication)
- Closing the facility for a period of time to allow for cleaning and appropriate contact tracing to be completed
- Complying with any directions to share contact information relevant to exposures

## **Vaccination requirements**

You are considered fully vaccinated against COVID-19 for the purposes of attending a venue if:

- you have received both doses of the COVID-19 vaccine, or
- you have a valid medical exemption to COVID-19 vaccination issued by an authorised medical practitioner, or
- you are aged under 16

If you can show evidence of any of the above, you can enter a venue as if you are fully vaccinated.

Further information, including how you can show evidence of your vaccination status, can be [found here](#).

## **Return to Skylark**

While some children will be eager to return to sport, we know that some children may be experiencing some worry and anxiety around returning to activities. Our coaches are here to support you and will work with each child to help them have a successful return to the gym.

We have put together a short video for each location to help you understand what to expect when you attend a class at Skylark Sports. Please familiarise yourself and your children with the process before attending your class. These videos are aimed at children attending classes and does not include information about checking in or vaccination requirements.

[Mount Waverley](#)

[Lynbrook](#)